



Agenda for Board Meeting
March 12, 2018, 6:00 PM, Allensville Mennonite Church

1. Scripture Focus and Prayer Point-- Michael Armstrong
2. Approval of Minutes from January 8, 2018, meeting--Bob Zook
3. Confidentiality Policy and Agreement (This is available in Board Access on the website. Please read and be ready to sign.)
4. Financial Report and Discussion-- Herb Zook (see document in Board Access)
5. Self Care Plan Implementations (see Self Care document in Board Access)--Ethel, Bob, Michelle Zook
6. List of Potential Consultants (See Potential Consultants in Board Access)
Bring any comments you have concerning the list and any other consultants you would have to suggest.
7. Personnel Policies and Handbook draft (See Policy Manual for Volunteers draft in Board Access)
This is a work in progress. Bring suggested changes and additions.
8. Fundraising Plans
 - a. Introductory Meetings with Local Pastors
On February 7, Bob and Ethel met with Max Zook and Ivan Yoder at Locust Grove Mennonite Church to promote the Grace Support Groups. We also shared with them the other aspects of the ministry and gave them the website address. They expressed support and enthusiasm for the ministry.
Bob and Ethel plan to schedule additional introductory meetings with local pastors.
 - b. Send follow-up bulletin inserts to local pastors, introducing Seven Acres Ministry to the community and inviting financial and prayer support
 - c. Invite acquaintances who use Everence credit card to select Seven Acres Ministry to receive their "tithes."
 - d. Place a pop-up on the website, inviting viewers to subscribe to updates.
 - e. Add blogging to the website to advocate various aspects of the ministry.

- f. Explore grants and scholarships. (Victor Weaver and High Foundations)
 - g. Ministeriums--Mennonite, BV, Lewistown (Randy Hughes, First UM, Lewistown)
 - h. Mifflin County Human Resource Council, Pat Roller (pastor, East Kish Presbyterian Church, Reedsville)

9. Recruiting additional board member/s
Considerations:
The bylaws call for 5 to 9 directors on the board.
Ann's resignation leaves us with 5 members, the minimum number permitted.
What are the pros and cons of working with only the current 5 members? of seeking additional member/s?
We could be intentional in asking a person dealing with mental health issues to serve on the board.
Consider giftings and talents that would be beneficial to add to the current board.
Bring any names you might have to suggest.

10. Ministry Update
 - a. Grace Support Groups--Michelle, Bob, Ethel
 - b. The Conquer Series Group--Bob

11. Caring for the Heart Internship Planning
 - a. Dates, locations
 - b. Expenses

12. Other business

13. Next meeting

14. Adjourn

Action steps:

Submit copy of minutes to Everence, noting double signature approval for check-writing.
File signed Confidentiality Agreements with minutes.

Items for next meeting:

1. Designate job titles and formulate job descriptions
As chair, Ethel recommends the board designate Bob as Executive Director of the ministry to provide oversight to the "daily" work and long-range visioning and planning.
As the ministry develops, there are additional job designations that would be helpful in clarifying who takes various responsibilities.
2. Finalize Volunteer Policy Manual
- 3.